



**BUSES** International  
Mission Trips

# MISSION TRIP APPLICATION

702 N. Ridge Rd., East | Lorain, OH 44055  
+1.440.233.4091 (phone) | +1.440.233.4580 (fax)  
www.busesinternational.org | info@busesinternational.org

**PLEASE PRINT CLEARLY**

• All information will be kept confidential •

Mission Trip Date: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**Personal Information**

Name: \_\_\_\_\_ "Nickname": \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: M / F (circle one) Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Other: (\_\_\_\_)\_\_\_\_-\_\_\_\_

Email address: \_\_\_\_\_ (most communication about the trip will be sent via email)

Do you have a current passport? Y / N (**passports are required for travel**) Passport #: \_\_\_\_\_

Home church: \_\_\_\_\_ Pastor's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Website: \_\_\_\_\_ Denomination: \_\_\_\_\_ Years attended: \_\_\_\_\_

**Background Information**

Have you had previous evangelism or outreach experience? Y / N If yes, list dates and organizations: \_\_\_\_\_

What gifts, talents or skills do you possess that could be utilized during the missions trip? Medical – Musical – Mechanical – Construction – Other (please list): \_\_\_\_\_

Are you currently in a dating relationship with another applicant on this mission trip? Y / N If yes, who? \_\_\_\_\_

Have you ever been involved in, or struggled with, any of the following? (circle all that apply): Alcohol – Anorexia/Bulimia - Child Abuse – Tobacco – Homosexuality – Pornography – Illegal or Habit Forming Drugs – Occult/Cult Practices

Have you ever been convicted of a crime or felony (other than minor traffic violations)? Y / N  
If yes, list date(s) and offense(s): \_\_\_\_\_

Do you have Health Insurance? Y / N If yes, are you covered when traveling outside of the United States? Y / N

**Emergency Contact Information**

Who should we contact in case of an emergency? Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email: \_\_\_\_\_ Home phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Work phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_

Mobile phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Other phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_

**Medical Release and Authorization**

*In case of emergency, I hereby authorize BUSES International, its Agents or Assigns, to obtain any necessary medical treatment by proper medical personnel.*

Applicant's Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If the applicant is under the age of 18, the signature of a Parent or Legal Guardian is required.*

Parent / Guardian Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Personal Health Information**

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ When your last complete physical exam? \_\_\_\_\_

Have you ever been treated for any major physical ailment? Y / N If yes, please specify what and when: \_\_\_\_\_

Do you require a special diet? Y / N If yes, please provide detail: \_\_\_\_\_

Do you have a chronic or recurring health problem? Y / N If yes, please specify: \_\_\_\_\_

Do you have any of the following medical conditions? (Please circle all that apply) Allergies – Asthma – Diabetes – Hyper-tension – Epilepsy – Seizures – Medication reactions – Blood disorders – Other \_\_\_\_\_

Are you currently undergoing medical treatment or taking prescription medication? Y / N If yes, please list details and medications: \_\_\_\_\_

In case of a medical emergency while away from home, what doctor should be contacted?

Physician's Name: \_\_\_\_\_ Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

***Please attach a short summary of your personal testimony of faith in Jesus Christ***

**Return this application along with a \$ 50.00 (non-refundable) application processing fee to:**

**BUSES International  
702 N. Ridge Rd., East  
Lorain, OH 44055**

**Make checks payable to: BUSES International**

**\*Your application processing fee will be applied to your total trip donation.**

**\*A typical Mexico mission trip donation is \$ 1195.00.**

**\*Please note the payment schedule below.**

***Mission Trip Donation Schedule (note: all monies are non-refundable!)***

Deposit due along with completed application:	\$ 50.00
Donation due ninety (90) days before trip:	\$ 500.00
Donation due two (2) weeks before departure:	Remaining balance



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**PASTOR'S RECOMMENDATION FORM**

**PLEASE PRINT CLEARLY**

• All information will be kept confidential •

Mission Trip Date: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**Applicant's Instructions**

Please fill out the "Applicant Information" section below. Ask your Pastor to complete the rest of the form and have him return it to BUSES International via mail or FAX.

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Pastor's Instructions**

The applicant listed above has submitted an application to be a team member on a BUSES International mission trip. To assist us in processing this application, please fill out the following questionnaire and mail or FAX it back to us. Please do not return a copy of this form to the applicant. All your answers and comments about this applicant will be kept in the strictest confidence. Thank you for your time in helping us process this mission trip team member's application.

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**Pastor and Church Information**

Pastor's Name: \_\_\_\_\_ Church Name: \_\_\_\_\_ Denomination: \_\_\_\_\_

Position: \_\_\_\_\_ # of years: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email address: \_\_\_\_\_

Church Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

*Please circle the answer that best describes your response about the applicant*

**How well do you know the applicant?**

Not at all -- Fair -- Good -- Excellent

**How many years have you known the applicant?** \_\_\_\_\_

**Is the applicant in good standing with your church?** Yes / No

If no, please explain: \_\_\_\_\_

**Does the applicant work well with others?** Yes / No

If no, please explain: \_\_\_\_\_

**How would you describe the applicant's character?**

Don't know -- Questionable -- Good -- Excellent

**How would you describe the applicant's spiritual life?**

Don't know -- Questionable -- Fair -- Good -- Excellent

**What kind of recommendation would you give this applicant?**

None -- Fair -- Good -- Excellent

**Are you aware if the applicant suffers from any emotional difficulties?** Y / N

If yes, please explain: \_\_\_\_\_

**If you have any additional comments to make about this applicant you feel would be helpful in evaluating their mission trip application, please provide them below. Attach additional sheets, if necessary. Any and all comments you provide about this applicant will be kept confidential.**

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# LIABILITY RELEASE FORM

### PLEASE PRINT CLEARLY

I, \_\_\_\_\_ (full name of mission trip applicant), residing at \_\_\_\_\_ (address) in the City of \_\_\_\_\_ (City), located within the County of \_\_\_\_\_ (County) and within the State of \_\_\_\_\_ (State), on this \_\_\_\_ (Day) day of \_\_\_\_\_ (Month), in the year of \_\_\_\_\_ (Year), do hereby make this release in favor of the organization of BUSES International (herein after "BUSES" or "BUSES International"), Norman and Nancy Beetler, Thomas Szychowicz, Todd Rainey, U-GO International, Antioch International and its other agents and departments.

In consideration of the right to participate in traveling with and aiding BUSES with its ministry, including transportation, meals and other activities and services arranged for me by BUSES, I UNDERSTAND AND DO HEREBY AGREE TO ASSUME ALL OF THE RELATED RISKS WHICH MAY BE ENCOUNTERED ON SAID ACTIVITY, INCLUDING ACTIVITIES PRELIMINARY AND SUBSEQUENT THERETO. ***I do hereby agree to hold BUSES International, its agents, employees, departments and subsidiaries, harmless from any and all liabilities, actions, causes of action, claims, expenses and damages on account of injury to my person or property, even injury resulting in death, which I now have or which may arise in the future in connection with my trip or participation in any other associated activities.***

I further agree that any statements, photographs, video-taped materials and other such media items captured while participating on said ministry activities, can be used by BUSES International in its advertising and promotional materials. This includes, but is not limited to, newsletters, brochures, promotional displays and Internet web page displays.

I expressly agree that this release, waiver and indemnity agreement is intended to be as broad and inclusive as permitted by the law of the State of Ohio, and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

This release contains the entire agreement between the parties hereto and terms of this release are contractual and not a mere recital.

I further state that I HAVE CAREFULLY READ THE FORGOING RELEASE AND KNOW AND UNDERSTAND THE CONTENTS THEREOF, AND I SIGN THIS RELEASE AS AN ACT OF MY OWN FREE WILL. I also understand this is a legally binding agreement which I have read and understand. In Witness Whereof, I have signed and executed this release.

\_\_\_\_\_  
Participant's Name (print)

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Date

WITNESS

\_\_\_\_\_  
Witness's Name (print)

\_\_\_\_\_  
Witness's Signature

\_\_\_\_\_  
Date

***If the participant is under the age of 18, the signature of a parent or legal guardian is also required:***

In consideration of my (son's / daughter's) participation in a BUSES International mission trip, whose name is listed above, I hereby agree to and give consent for BUSES International to take my (son / daughter) across State lines and/or across the border of the United States and into a foreign country. By affixing my signature below, I hereby agree to and give consent to this action and understand my (son / daughter) will be outside his or her home State and in a foreign country for the duration of the trip.

\_\_\_\_\_  
Parent's or Guardian's Name (print)

\_\_\_\_\_  
Parent's or Guardian's Signature

\_\_\_\_\_  
Date

***This document must be officially notarized if traveling to foreign country***

Sworn and subscribed to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Seal

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



The guidelines listed below are for those participating in this journey. You go on this team not as a tourist, but as a guest of another country. MEXICO is considered a less developed country (LDC) and does not have many of the same conveniences you are used to at home. It is very important to be flexible and willing to adjust to the differences while there.

**PLEASE PRINT CLEARLY**

I, \_\_\_\_\_ (full name of mission trip applicant), recognize and accept the following conditions which will further the usefulness and safety of this short-term mission trip. If accepted as a member of this U-GO International team, I fully agree to:

1. Release and discharge the organizations and individuals which helped make these arrangements, including BUSES International, U-GO International, Antioch International, \_\_\_\_\_ (the name of your church or sponsoring church or organization), their agents, employees, officers and volunteers, from all claims, demands, actions, judgments or executions I have ever had or now have or may have or which my heirs executors, administrators or assigns may have or claim to have against these organizations, their agents, employees, officers or volunteers and their successors or assignee, for all personal injuries, known or unknown and injuries to property, real or personal, caused by or arising out of this journey. I agree and intend to be legally bound by this statement.
2. Adopt an attitude that I am on this team to try to understand the host culture and not to convince them of my own viewpoint or style. I go knowing there are many different ways to accomplish the same objective and know my way is not necessarily the best way.
3. Abstain from making derogatory comments or arguments regarding people, politics, sports, religion, race or traditions.
4. Go as a servant-disciple of Jesus Christ. I will adopt that attitude when dealing with my fellow team members and the people I meet on the trip. We are the new Christians from another part of the world and will be watched very closely. I will not take the responsibility of setting an example lightly.
5. Accept and submit to the leadership role and authority of the staff members and promise to abide by their decisions as they concern this mission trip. I will abide by any and all decisions, rules, requirements, etc. set forth by the staff.
6. Acknowledge that by engaging in this journey, I am subjecting myself to certain risks voluntarily, including and in addition to those risks I normally face in my personal and business life. These risks include, but are not limited to, such things as health hazards due to poor food and water, diseases, pests, poor sanitation, potential danger from lack of control over local population, potential injury while working and inadequate medical facilities.
7. Understand our team's work is a tiny speck within the bigger picture of what our mission partners are trying to accomplish. I promise not to be overly demanding, do my best not to offend or cause embarrassment to the local mission host and to do my best to help them attain their goals. Further, I agree to act as a servant-disciple of Jesus Christ for the local Pastor or mission organization.
8. I will respect the advice given concerning attire, eating, drinking and other such traditions. I further understand I am in a foreign country and my personal food preferences may not be available and will accept the choices made for me by the staff.
9. Attend all team meetings, services and devotions both prior to departure and during the mission trip.
10. Expediently follow up on all requirements for valid passports, visas, financial obligations, required paperwork, etc.
11. Refrain from meddling, complaining and obscene or insensitive humor. I realize others will look at me as an example of how Christians acts. I will not treat that responsibility lightly. I understand I must travel with the rest of the team unless other prior arrangements have been made.
12. Regard the differing styles of worship with respect. I promise where I see the need, I will witness my faith but without a superior or colonial attitude.
13. If a loved one (spouse, child, brother/sister, etc.) is traveling with me on this mission trip, I agree to interact with all members of the team, not just each another. I promise not to initiate or seek-out new romantic relationships with team members during the trip.
14. Avoid any actions which might be perceived as amorous attentions toward other team members or indigenous people I meet.
15. Refrain from using tobacco, alcoholic beverages, illegal drugs and prohibited activity while on this trip.
16. Refrain from giving gifts, such as money, clothes, jewelry, etc. which are outside the planned activities for the mission team. Although the intent of these gestures is often times good and noble, the result of this act after we leave could cause jealousy, bitterness or other problems amongst the locals who received no such generosity from the team. If I feel compelled to give a gift to someone I have met, I will consult with a staff member first before making a promise or commitment to giving such a gift. I further promise to allow the staff to make the final decision on the matter. This item does not apply to small items taken with us to distribute and/or have been approved ahead of time before leaving home.
17. I understand every member of this group is expected to share freely from their particular blessings and talents, whether that is skill such as music, art, carpentry or basic labor and hard work. I agree to participate in these ways as fully as possible.
18. In the event my conduct is considered unsatisfactory or jeopardizes the success of the trip, and mediation has failed to correct my behavior, my services in connection with this mission trip shall immediately end. Arrangements will be made for my immediate return home, and said arrangements will be at my own expense. No part or portion of my donation to BUSES International for participation on this mission trip will be refunded to me.

**By signing below, I agree to and accept the above as conditions to my participation in this BUSES International mission trip.**

\_\_\_\_\_  
Participant's Name (print)

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Date

**If the participant is under the age of 18, the signature of a parent or legal guardian is also required.**

\_\_\_\_\_  
Parent's or Guardian's Name (print)

\_\_\_\_\_  
Parent's or Guardian's Signature

\_\_\_\_\_  
Date



1. Passport, all BUSES International paperwork (Liability Release Form, Personal Covenant Form (notarized if under 18) and Pastor's Recommendation Form. Ensure your trip donation is paid in full prior to departure.
2. Money for meals while traveling to and from our destination.
3. Extra money for any souvenirs you may want to purchase.
4. Update your Tetanus shot before we leave.
5. Bible, notebook or journal, pen and flashlight.
6. Hat, sunglasses and high protection (SPF 30+) sunscreen.
7. Pillow, light blanket and light-weight jacket or sweatshirt (Christmas Trip, bring a heavier jacket).
8. Camera, film / storage cards, extra batteries and battery charger.
9. Plastic travel-mug (standard size that fits into a regular car travel cup holder).
10. Personal toiletry items (deodorant, toothbrush, toothpaste, etc.).
11. Personal medications (bring only what you need for the trip)
  - Headache, stomachache, allergy, eye / contact care, minor first-aid kit, motion sickness, etc.
12. Carry-on bag for the trip that includes a change of clothes, basic toiletries, medicines, passport, money, etc.
  - Your main luggage will be packed during travel to and from our destination.
13. Things to give away
  - Towel Packs (ZIP-lock bag with towel, shampoo, tooth brush, toothpaste, soap, etc.);
  - Things to distribute to adults (Combs, brushes, mirrors, sunglasses, hats, shaving razors, bottles of shampoo, tooth brushes and toothpaste (check with your local dentists), etc.);
  - Things to distribute to kids (Lots of individually wrapped candy, small toys (e.g. -- Oriental Trading Company), school supplies (pens, pencils, sharpeners, erasers, papers, crayons, scissors, etc.), bubbles, balloons with air pumps, stickers and hair accessories (clips, barrettes, combs, etc.);
  - Face paint and fingernail polish, puppets, frisbees, soccer balls and jump ropes, etc.;
  - Money to purchase diapers for babies and sanitary napkins for women;
  - Baby and toddler clothing;
  - Spanish Bibles and Spanish Tracts;
  - Salvation bracelets or necklaces; and
  - Extra money for love-offerings (1-2) and offerings at churches (2-3);
14. Dramas and mime skits for evangelism;
15. Musical instruments;
16. A servant's heart and a smile ☺;

**Extra (but not necessary) items you may wish to bring along ...**

1. Snacks for the trip or in your hotel room;
2. Mexican to Spanish dictionary;
3. If you want washcloths for showering (the hotel does not provide them), bring an old towel and cut it into squares. After use, just throw them away!

**Clothing: Modesty is the Key!!!!!!**

- Guys
  - Church Attendance -- 2 or 3 nice casual dress outfits (Dockers and Polo shirts);
  - Clothes to Minister In -- Pants, Jeans or Long Shorts (to the knees or below) and modest Summer shirts. NO tank-tops or tight shirts (every shirt must have sleeves). NO SHORT-SHORTS!
- Girls
  - Church Attendance -- 2 or 3 nice casual dress outfits. **Longer skirts and shirts;**
  - Clothes to Minister In" -- Long skirts, baggie pants, Caprices, jeans or long shorts (to the knees or below) and modest Summer shirts. NO tank-tops, low-cut, see-through or half shirts that reveal your stomach when you raise your hands, etc. (every shirt must have sleeves). NO SHORT-SHORTS or tight fitting clothing.
- Shoes -- Sandals are fine for church and shopping. During ministry in the colonias, tennis shoes or work shoes only! At least 2 pairs of comfortable shoes.
- Swim-wear -- Modest ONE-piece.